



Governor's Traffic Safety Advisory Commission
Michigan Traffic Incident Management (TIM) Action Team
Meeting Minutes
July 29, 2015
9:30 AM
MDOT Horatio Earle Learning Center

Attendance	
Name	Agency
Terry Adams	Adam's Towing
Oladayo Akinyemi	Michigan Department of Transportation - Metro Region
Karen Chadwick	Grand Rapids Police Department/APCO
Kim Cole	Mason County Sheriff
Kim Comerford	Bloomfield Township Police Department
Angie Kremer	Michigan Department of Transportation - Operations
Stephen LaBrecque	Grand Rapids Police Department
Kim Lariviere	Michigan Department of Transportation - Traffic & Safety
Lisa Marsh-McCarty	Michigan Department of Transportation – Southwest Region
Dawn Miller	Michigan Department of Transportation - Operations
Lyn Nelson	Marquette Alger Co EMS Med Control Authority, MGH Police & Fire
Craig Shackelford	Retired - Bloomfield Township Police Department
Heidi Spangler	Michigan Department of Transportation - Traffic & Safety

Agenda Item: Guest Speakers for October TIM Action Team Meeting
Discussion:
<ul style="list-style-type: none"> Suggestions for future speakers at TIM Action Team meetings: <ul style="list-style-type: none"> ✓ What is HAZMAT? - For example, an overturned semi's load of apples would be harmful in a small stream due to the acidity of the apples. Discussion included future presentation by a Department of Environmental Quality (DEQ) member and/or fire personnel. ✓ EMS perspective at incidents.
Action:
Lyn Nelson will contact individuals who could provide perspective of EMS at incidents and Lyn will report back to Angie Kremer. Team to bring speaker suggestions for December TIM Action Team meeting.

Agenda Item: Pedestrian Freeway Safety - Draft Video
Discussion:
<ul style="list-style-type: none"> Presented draft of safety video created by Michigan Department of Transportation (MDOT) and Michigan State Police (MSP) explaining perils of pedestrians on freeways and safety recommendations.
Action: N/A

Agenda Item: TIM Action Plan 2013-2016**Discussion:**

- Angie Kremer is working on proposal for having all MDOT maintenance and operation staff trained in Mi-TIME program by August 2016.
- MSP plans for all road officers trained in Mi-TIME program by August 1, 2016.
- Mi-TIME trainings are open to all responders; inquiries should be made on Mi-TIME website regarding availability of openings at posted training locations.
- Needed: photos showing best practices in Traffic Incident Management.
- Promote and educate the use of high-visibility apparel for first responders:
 - ✓ Surveys are out and collecting policies to create toolbox. Lyn Nelson starting to obtain Standard Operating Procedures (SOP's) for EMS wearing high-visibility apparel. Law enforcement has not provided SOP besides MSP. Surveys can be sent to Angie Kremer.
 - ✓ Terry Adams reported towing results on high-visibility apparel use: 71 tow companies statewide were surveyed, 65 companies use uniforms and/or high-visibility vests, 6 companies do nothing.
- Coordinate traffic incident response between all responders:
 - ✓ Implemented plan for the Federal Highway Administration (FHWA) SHRP 2 TIM TtT Program/Mi-TIME: 3 Train-the-Trainer sessions to date (one more scheduled for August 18th & 19th in Lansing); 133 instructors trained; Michigan is one of the few states to give training kits to trainers.
 - ✓ Accepting applications for next Train-the-Trainer on August 18th & 19th in Lansing.
 - ✓ Now have 2221 first responders trained as of July 27, 2015; exceeded goal of 1500 trained first responders by end of 2016.
 - ✓ Next responder training to be held at Wayne Community College in few weeks.
 - ✓ Determined new goal having 6500 responders (20% of all responders in Michigan) trained by end of 2016.
 - ✓ Accreditations for TIM training have been endorsed by Fire (FFTC), MCOLES (Law Enforcement), Professional Engineers and EMS. No accreditations available for towers.
 - ✓ Development of source for "Michigan Master Trainers". Auditing process to require minimum experience for consideration to be Master Trainer.

Action:

Team: 1) Submit TIM photos, SOP's and surveys to Angie Kremer.

Angie Kremer: 1) Send out training numbers and charts for team use. 2) Send data on MDOT responders trained statewide to Dayo Akinyemi for comparison of Metro region's values. 3) Send flyer from Sgt. Chad Lindstrom about September Mi-TIME training to team for distribution.

Lyn Nelson: Continue to work with Michigan Municipal League (MML), Michigan Municipal Risk Management Authority (MMRMA), and Michigan Townships Association (MTA) to obtain SOP's for EMS wearing high-visibility apparel.

Agenda Item: 2016 Traffic Safety Summit**Discussion:**

- Continue to have breakout session on TIM at Traffic Safety Summit and promote inclusion of general session on TIM.
- Encourage selection of general session speaker who works/lives in Michigan or Michigan-based co-speaker partnered with out-of-state presenter.
- Suggestion for breakout session: Detouring traffic when multiple routes are closed simultaneously for the same incident.
 - ✓ Target various disciplines and identify different types of impacts resulting from incident.
 - ✓ Drills to practice next steps as incident causes closure of successive parts.
 - ✓ Beneficial to tie in weather related impacts.
 - ✓ Discuss global impacts for 2 types of events: Winter – “stranded in place” and Evacuation
 - ✓ Highlight how road closures go out and consequences of closure to community.
 - ✓ Does law enforcement understand the impact of such a closure to various agencies (e.g. EMS access to hospitals)?
 - ✓ Evacuation procedures for large planned events.
- General session topic: Traffic Incident Management – National and Statewide perspectives with Major Tom Melville and Capt. Tom Martin

Action:

Angie Kremer will work with Lisa Marsh-McCarty and Lyn Nelson to develop global impacts idea. Lyn Nelson will contact Jamie Dolan for ideas on 2016 Traffic Safety Summit breakout sessions.

Future Meeting Date

Next meeting at MDOT Horatio Earle Learning Center on October 7, 2015 from 9:30-11:30 AM.